

# United Way of Allen County Priority Area Grant Request for Proposals Information

## Timeline

**Funding Period: October 2026 – June 30, 2027**

### Key Dates:

- May 20, 2026: RFP is Released
- June 1, 2026: Application Opens
- June 26, 2026: Application Closes at Noon
- Week of September 14, 2026: Award Notification
- September 30, 2026: MOUs Due
- October 2026: Funding Begins
- February – March 2027: Mid-Year Check-In Meeting
- July 30, 2027: Final Reports Due at Noon

## Funds Available

**Amount Available: No less than \$400,000**

**Minimum Request Amount: \$20,000**

Funds will be distributed based on an agency's overall ability to show the need, track measurable outcomes, and execute on the services they are providing.

**Please Note:** Funds will not be separated by priority area as there is only one application.

## Application Instructions

The application will open in e-CImpact, our grants management system, on June 1, 2026. **To access the application, please follow this link: <https://agency.e-cimpact.com/login.aspx?org=16250U> (Org code: 16250U, if asked).**

## Stewardship Component

### **ALL agencies will be required to submit the following:**

- Copy of 501c (3) non-profit letter
- IRS Form 990 or IRS Form 990 EZ
- Board of Directors roster with names, terms, and affiliations
- Board approved annual operating budget

#### **Agencies with an annual operating budget of \$500,000 or less will be required to submit:**

- Most recent board approved financial statement with prior year comparison prepared by an outside CPA firm (if not available, then submit most recent board approved internal financial statement)

#### **Agencies with an annual operating budget of \$500,001 or more will be required to submit:**

- Most recent audited financial statements
- Management Letter (if one was received)
- Agency's Response to Management Letter
- Most recent internal financial statements with prior year comparison

## General Requirement Information

- Agencies may use funds to cover both overhead/administrative costs and/or direct services costs. Regardless of how funds are used, agencies must be able to report on the required measurements under the priority area they are receiving funding.
- Agencies will be required to track demographics such as age, gender, race/ethnicity, special populations (i.e., disabled, veteran, etc.), and income.
- Capital projects are not eligible expenses for these grant funds.
- Funds must be used to serve Allen County residents only.
- Funded services must be provided to clients without regard to age, gender, race, religion, national origin, disability, sexual orientation or any other barriers to participation and cannot require a faith-based component.

## **FOOD SECURITY**

### **Food Distribution**

#### **Proposal Objective:**

United Way of Allen County's initial approach to tackling food insecurity in our community is through Food Distribution. The purpose is to increase the number of households that have access to basic food needs. Priority will be given to agencies with a demonstrated record of delivering the services below and whose primary programming focuses on providing food.

#### **Priority Areas:**

- Providing food
- Providing culturally appropriate/diet-specific food

#### **Eligible Funding Expenses:**

- Equipment/Storage
- Food processing
- Food purchasing
- Nutrition classes

#### **Potential Outputs:**

- # of individuals/households served
- # of individuals that participated in nutrition classes
- # of nutrition classes provided
- # of pounds of food distributed
- # of meals provided
- # of food pantries/banks that increased their food storage capacity

## HOUSING STABILITY

### Housing Financial Assistance

#### Proposal Objective:

United Way of Allen County is working to improve housing stability in our community through Housing Financial Assistance. We define stable housing as follows:

*Individuals are not burdened by the costs of living in said home. Stable housing is typically met when individuals are not spending more than 30% of their income on rent/mortgage/utilities etc., are living at or above 400% federal poverty level, have the ability to cover household expenses without the need for government assistance and gaining or having access to employer-sponsored health insurance.*

The goal is to help alleviate housing burdens for individuals. This is intended for organizations that are assisting residents with housing supports such as rent/mortgage, utilities, security deposits, late fees, and past due bills in addition to offering case management and housing navigation services. Priority will be given to agencies with a demonstrated record of providing the services below.

#### Eligible Funding Expenses:

- Rent
- Mortgage
- Utilities
- Security deposits
- Late fees
- Past due bills
- Case management/housing navigation
- Necessary home modifications for persons with disabilities and/or seniors to maintain permanent housing

### **Potential Outputs:**

- # of individuals that received assistance with housing supports (rent, mortgage, utilities, deposits, reconnect fees, etc.)
- # of individuals (people with disabilities and/or seniors) that received assistance with home modifications
- # of individuals that received case management/housing navigation services

### **Potential Outcomes:**

- % of clients who are able to maintain stable housing

## HOUSING STABILITY

### Shelter Services

#### Proposal Objective:

Shelter Services is one of the ways United Way of Allen County is working to address housing stability in our community. We define stable housing as follows:

*Individuals are not burdened by the costs of living in said home. Stable housing is typically met when individuals are not spending more than 30% of their income on rent/mortgage/utilities etc., are living at or above 400% federal poverty level, have the ability to cover household expenses without the need for government assistance and gaining or having access to employer-sponsored health insurance.*

The goal is to help move individuals and families from shelters to permanent housing solutions. This is intended to assist with emergency shelter, food, case management, and permanent housing navigation. For the purposes of this grant, emergency/transitional shelter is defined as:

*A temporary housing program that provides individuals or families with a safe place to stay during a crisis or period of instability while helping them move toward permanent housing.*

Priority will be given to agencies with a demonstrated record of providing the services below.

#### Eligible Funding Expenses:

- Case management/housing navigation
- Emergency shelter
- Transitional shelter

### **Potential Outputs:**

- Total # of individuals that accessed emergency/transitional shelter
- Average length of stay
- # of shelter days/nights provided
- # of individuals that received case management/housing navigation services

### **Potential Outcomes:**

- # of individuals that were discharged into permanent housing
- % of permanent placements had less than 30% of their income going to rent and utilities